



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

TO THE NEW **Internship Opportunity - 2020 Passing Out Batch**

(ONLY FOR UNPLACED STUDENTS)

Company Ref No.	SC19450		
Company	TO THE NEW		
Batch	2020 Passing Out Batch		
Joining	May 2019		
Job Title	Intern- Human Resources		
Eligible Degrees	MBA		
Eligible Branches	HR		
Eligibility Criteria	10 th	-	No % Criteria
	12 th	-	No % Criteria
	Graduation	-	No % Criteria
	Post-Graduation	-	No % Criteria
Location	Noida		
Stipend	INR 5K PM		
Roles & Responsibilities	<ul style="list-style-type: none">• Work with internal teams to obtain an in-depth understanding of the product and the documentation requirements• Work closely with the HR department and provide support in the various HR functions• Track progress, deadlines, and priorities of all projects• Support the recruiting team with job postings, interview scheduling and screening resumes• Maintain candidate database and trackers• Confident and a motivated self-starter with strong communication skills• Effective problem-solving skills• Proficient with MS Office		
How to Apply?	<p>Interested and eligible students need to apply on the link given below latest by 11th March 2019 by 10:00 AM</p> <p>Click here to apply</p> <p>Late entries will be automatically deleted.</p>		

My Best Wishes are with you!

Prof. Dr. Ajay Rana

Advisor